

Erasmus + Blended Intensive Program

INTERNATIONAL SCHOOL ON PROJECT
AND GRANT MANAGEMENT (IS PGM)

PROJECT AND GRANT MANAGEMENT FROM THEORY TO PRACTICE



Monday to Friday
25th – 29th January 2027
Form: full-time offline
+ Series of online colloquia (ex-ante, ex-post)

Faculty of Economics,
VSB - Technical University of Ostrava
17. listopadu 2172/15,
708 00 Ostrava-Poruba

Annotation

The Saimsto introduce you to the selected aspects of project and grant management via contemporary methodologies, principles and tools applied in a global international environment. The IS focuses on the basic procedures and techniques for preparing and planning projects based on standard conditions valid in reality – the primary focus will be on the EU grant resources and subsidies. The theoretical and methodological part of the IS pays particular attention to the projects' initiation and planning in various thematic areas, including the financial aspects. The practical part of the IS is devoted to practical skills and experience from the project initiation and planning phase and includes case studies and examples of good practice in particular. Students' quality competencies will be developed and supported through innovative techniques, tools, and templates used globally in project management based on PMI, IPMA and PM2 (European Commission) standards and methodologies. You will practically go through the project life-cycle phases and prepare a sample project proposal with project documentation in specified templates and using various online tools. In addition to the hard skills, you will also gain or develop the soft skills of a project manager by working in teams.

PROJECT AND GRANT MANAGEMENT



Projects everywhere: but who knows how to run them?



Come to **Ostrava** to know it. **Why Ostrava?**



Ostrava – a city based on projects and a city living by projects



Project = the **backbone** of development



Projects are in, **be trendy** too!



Target group:
Bachelors, Masters
and PhD students



Language:
English (Required
level of English: B1)



Number of participants:
max. 20 students



Credits:
5 credits



Skill level:

- Basic or intermediate knowledge of project management.
- Practice project experience is not necessary.
- No prior subject knowledge is required to participate in this IS, but students are expected to have a keen interest in the subject area.



COURSE AIM

The IS delivers a fully comprehensive introduction to the whole field of project management so by the end of the IS, you will have a sound basis for developing expertise and substantial knowledge in project management practice.

Course aim expressed in terms of skills and competencies achieved – students will be able to:

- ✓ be familiar with the basic terminology of project management;
- ✓ understand project management philosophy and core phases and processes;
- ✓ characterise the basic standards of project management;
- ✓ understand the managerial, cultural, and social aspects of project preparation;
- ✓ orientate in the basic principles, methods and techniques of preparation and planning of the project as well as in financial aspects of the project;
- ✓ interpret project structure requirements;
- ✓ explain the contents and steps in project identification and planning;
- ✓ apply project management techniques, documentation templates and tools for project preparation and planning.



TEACHING APPROACH

Project-based learning (PBL) approach (students are actively involved in the learning process through exercises, real case studies and real-life group discussions and will fulfil teamwork tasks)

COURSE OUTLINE

- ✓ Theoretical minimum of project (basic terminology of project management).
- ✓ Institutionalisation and standardisation of project management.
- ✓ Grant sources and co-financing of projects from European sources.
- ✓ Grant and funding opportunities for PhD students and postdocs.
- ✓ Most commonly used methodologies and tools in project identification and planning.
- ✓ Identification of a project (initiation, launch, examples of good practice).
- ✓ Planning a project (planning processes, cultural influences and impact on planning, planning time, resources and financial aspects of a project, good practice examples).
- ✓ Working with project documentation templates (e.g., project proposal/grant proposal, Statement of Work, Project Logframe, WBS, OBS, RACI matrix, Gantt Chart, etc.).
- ✓ Soft skills and social issues related to project preparation and planning – working with people, working in teams (project manager, project team, project role, teamwork, team communication, meetings, communicating and working tools, workspace, etc.).



More information about IS PGM
Organiser: VSB- Technical University of Ostrava

Course Leader:

Lukáš Melecký, Course guarantee and lecturer, Department of Management, Faculty of Economics, VSB-TUO
Michaela Staničková, Course coordinator and lecturer, Department of Management, Faculty of Economics, VSB-TUO

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